

Date:

Dear Sir/Madam

In order to exchange your FÁS CSCS Plant Operator's card for a UK CPCS card the attached application form must be completed.

Please complete the form and return together with the following:-

- copy of the front and back of your FÁS Experienced Operator Registration Card (there must be at least six months remaining on the card at time of application)
- copy of your current in-date Safepass card
- passport-size photograph signed on the back
- cheque/postal order/draft for **£25 sterling** made payable to "**Construction Skills.**"

Documentation and payment should be returned to:

STB Support Unit  
CPCS Changeovers  
FAS Head Office  
27/33 Upper Baggot St  
Dublin 4

Yours faithfully



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STB Administration Unit

To be completed by the applicant and supported by an independent declaration.  
Please complete this form in BLOCK CAPITALS using a BLACK or BLUE ballpoint pen.  
Please ensure the form is completed correctly to prevent it being returned.

**SECTION A**

**Applicant Details**

**A1** Title

Surname

Forename

Home Address

Postcode

Telephone Number

E-mail

CPCS Card No. (if applicable)

National Insurance No.

Date of Birth  -  -

D D M M Y Y Y Y

**A2** I confirm that to the best of my knowledge the information above is correct. I accept this personal data will be held and used in accordance with the CPCS Fair Processing Policy set out in the Scheme Booklet for Operators.  
In signing this form I agree to comply with the terms and conditions set out in the CPCS Scheme Booklet.

Applicant signature  Date  -  -

D D M M Y Y Y Y

ConstructionSkills may contact you to provide you with information on our other products, services and activities, and those of selected third party organisations, that we think may be relevant and useful to you.  
If you agree to be contacted for these purposes by **telephone or email**, please tick this box   
If you **DO NOT** want to receive such information by **mail**, please tick this box

**SECTION B**

**Other Qualifications**

No other qualifications are required to support this application to transfer registration to CPCS.

**SECTION C**

**CPCS Category (ies) available**

A02B Crawler Crane - All sizes <input type="checkbox"/>	A34 Crawler - Tractor/Dozer <input type="checkbox"/>
A04A Tower Crane - Trolley jib <input type="checkbox"/>	A40 Slinger/Signaller <input type="checkbox"/>
A04B Tower Crane - Luffing jib <input type="checkbox"/>	A56B Dump Truck - Articulated Chassis - All sizes <input type="checkbox"/>
A09A Forward Tipping Dumper - Wheeled <input type="checkbox"/>	A57C Dump Truck - Rigid Chassis - All sizes (wheeled) <input type="checkbox"/>
A12 Excavator 180° above 5 tonnes <input type="checkbox"/>	A59A Excavator 360° above 10 tonnes - Tracked <input type="checkbox"/>
A17C Telescopic Handler - All sizes exc. 360° Slew <input type="checkbox"/>	A60A Mobile Crane- Blocked Duties only <input type="checkbox"/>

**SECTION D**

**Mailing Address**

Please enter below where you would like the card to be sent: Applicant as in Section A1  Other (as below)

Company name (if applicable)

Address:

Postcode

**SECTION E**

**FAS Independent Declaration**

I certify that the details on this application are correct to the best of my knowledge and the photograph in Section A1 is a true likeness of the applicant detailed above, and confirm that the applicant is eligible for the categories indicated in Section C.

Job role

Surname

Forename

Signature

Date  -  -

D D M M Y Y Y Y

**SECTION F**

**Payment**

Please notify how you wish to pay the £25.00 card application fee:  
**Cheque**  Please make payable to 'ConstructionSkills' and if you require a receipt please tick this box   
**Existing Credit Account:** please complete the information below to enable the invoice to be raised.

Credit Account Ref.  Purchase Order Number or other Invoice Reference (optional)

Company Name  Postcode

Invoice Address

## APPLICATION TO TRANSFER FAS PLANT OPERATOR CARD TO CPCS

This application form is appropriate for individuals holding a FAS Experienced Worker CSCS card who wish to transfer into the CPCS Scheme.

### SECTION G Terms and Conditions of CPCS Application

1. This form is only valid when Section E is signed by an approved verifying FAS signatory.
2. It is the responsibility of FAS to ensure that all CPCS requirements for the application as stated in the CPCS Operator Scheme Booklet are adhered to, including:
  - a) the applicant's stated details are correct and the photograph in Section A is a true likeness of the applicant,
  - b) the applicant holds the corresponding categories on a current FAS Experienced Worker registration card as detailed in Section I,
3. Application forms are subject to audit checks in accordance with CPCS requirements. Application forms, which are incorrect or not found to meet the requirements, will be returned rejected.

### SECTION H Completion Requirements

**Section A:** The applicant must complete Section A, even if this form is being submitted with other paperwork, with full details, and attach a photograph that meets passport requirements, with a light background.

**Section B:** No other qualifications are required to support this application to transfer registration to CPCS.

**Section C:** A FAS representative must complete this section.

Please tick the categories for which the individual holds a FAS equivalent category (please see section I below for details) using the 'app' column. If the following categories being awarded by FAS have an above tonnage or senior status (180° Excavator Operator and 360° Excavator Operator), the below or junior will be awarded automatically by CPCS.

**Section D:** The applicant must complete Section D, it must be noted that if a mailing address is not provided the card will be sent to the applicant's home address as provided in Section A1.

**Section E:** This section requires an independent declaration of the applicant's identity by a FAS representative.

**Section F: Payment must be included with this application. However, please do not send cash.**

This is a non-refundable fee for the service of processing the application.

Forms will be returned to the address detailed in Section D, if the correct payment/invoicing information is not attached.

If you would like a new ConstructionSkills credit account to be set up please send a request on company headed paper and include paperwork to a minimum value of £100. Please note this will have an impact on the time to process the paperwork submitted.

**General:** Please return the completed form with payment, a photograph and copies of any relevant S/NVQ certification to **FAS**.

If you require help completing this form please contact CPCS on **0844 815 7274**.

On receipt of this application it will usually take 15 working days to produce the card, providing all registration conditions have been met.

If you have any comments on the service you have received from ConstructionSkills Data Management Unit please contact the Data Management Unit Manager CPCS, PO Box 32, Bircham Newton, Kings Lynn, Norfolk, PE31 6WD

### SECTION I Category Transfer Details

FAS Description	Equivalent CPCS Category
Crawler Crane Operator	A02B Crawler Crane - All sizes
Tower Crane operator	A04A Tower Crane - Trolley jib
Tower Crane Operator	A04B Tower Crane - Luffing jib
Site Dumper Operator	A09A Forward Tipping Dumper - Wheeled
180° Excavator Operator/Digger Loader	A12 Excavator 180° above 5 tonnes
Telescopic Handler Operator	A17C Telescopic Handler - All sizes exc. 360° Slew
Bulldozer Operator	A34 Crawler - Tractor/Dozer
Slinger/Signaller	A40 Slinger/Signaller
Rear Dump Truck Operator	A56B Dump Truck - Articulated Chassis - All sizes
Rear Dump Truck Operator	A57C Dump Truck - Rigid Chassis - All sizes (wheeled)
360° Excavator Operator	A59A Excavator 360° above 10 tonnes - Tracked
Truck Mounted Mobile Crane Operator	A60A Mobile Crane - Blocked Duties only